

The University of Texas at San Antonio

TEXAS OMICRON CHAPTER OF PI MU EPSILON

CONSTITUTION

Article I. NAME

Texas Omicron Chapter of Pi Mu Epsilon

Article II. DATE OF CREATION

September 14, 2002

ARTICLE III. PURPOSE

- A. To promote interest in mathematics at UTSA.
- B. To build relationship between faculty and students.
- C. To build a community of students with common interest of mathematics.
- D. To encourage the study of mathematics beyond class work.
- E. To help others achieve their mathematics goals.

ARTICLE IV. MEMBERSHIP REQUIREMENTS AND LIMITATION

A. The Texas Omicron Chapter of Pi Mu Epsilon was established in 1991. It aims to promote the study of mathematics and to reward mathematical achievement at The University of Texas at San Antonio.

B. Requirements Membership

- a. Have a 3.25 GPA in mathematics courses (3.0 GPA overall).
- b. Have Complete Sophomore level mathematics course.
- c. Currently enrolled (undergraduate or graduate), but need not be a mathematics major.
- d. Must attend all of the meetings and activities.
- e. Must pay membership dues.

Note: There is an induction ceremony every year for students who become members of Pi Mu Epsilon. Students are selected based on their strength in mathematics. There is a one time fee of \$20 for membership. This entitles the applicant to lifetime membership privileges and a one year paid subscription to the Pi Mu Epsilon Journal.

C. Membership privileges

- a. Any member shall have the right to vote.
- b. Any member who has been with Mu Alpha Tau for at least one full semester may run for Executive Office at the end of the Spring Semester.

ARTICLE V. NON-DISCRIMINATION.

No student may be denied membership on any basis prohibited by applicable law, including but not limited to race, color, national origin, age, religion, disability, veteran's status, sexual orientation, or gender.

ARTICLE VI. EXECUTIVE BOARD

The hierarchy of the Executive Board shall consist of six (6) officers: President, Vice-President, Treasurer, Secretary, Historian/Webmaster, and Public Relations.

A. Officer Responsibilities

1. President

- a. Presides at meetings;
- b. Executes the decisions made by the voting membership;
- c. Appoints official representatives for the organization;
- d. Selects or approves all committees when necessary;
- e. Votes only in the case of a tie in organization's decisions;
- f. Maintains files regarding reports, the constitution, rule, as well as other relevant materials;
- g. Informs the advisor of pertinent activities.

2. Vice President

- a. Assists the President, presides over all meetings when the President is not in attendance.
- b. Coordinates internal and external programs.
- c. Acts as a liaison between internal/external programs and the Executive Board.
- d. Presents a list of probably programs at the first regular meeting of each semester.
- e. Maintains a record of those members working on programs.

3. Secretary

- a. Keeps records of all official documents and correspondence.
- b. Takes minutes of meetings.
- c. Answers all correspondence.
- d. Keeps a file of the typed minutes and current correspondences.
- e. Provides all necessary documents to Texas Omicron's respective chapter Secretary and Vice President
- f. Provides all necessary documents to Faculty Advisor.

4. Treasurer

- a. Responsible for all funds
 1. Collects all dues
 2. Pays all bills: Two (2) executive board members signatures are required on each bill.
- b. Formulates a budget and presents it to the Executive Board and general assembly.
- c. Submits a financial report at the end of his /her term to the previous Executives Board and to the advisor.

5. Public Relations

- a. Responsible for informing all members of coming events through

- flyers, banners, emails, and advertisements.
- b. Responsible to promoting Texas Omicron's image at the university and the community.

6. Historian/Webmaster

1. Responsible for updating the Website and making sure it runs smoothly.
2. Responsible for the scrapbook and taking pictures at all events.
3. Keeps track of birthdates of all members.

B. Qualifications

1. Officers must have at least one semester of membership status.
2. Officers must serve a term of two semesters.
3. Officers must have and maintain a minimum cumulative grade point average of 3.25.
4. Any member who cannot fulfill the aforementioned may still be nominated for the "open" position, if and only if, there are no qualified members.

C. Selection

1. **Nominations are required from candidates for all Executive Board positions and will be accepted by members of the organization.**
2. **The officers of the organization shall be elected by the members of the organization.**
 - a. A candidate must receive a majority of the votes to be elected an officer.
 - b. At least two-thirds of the members' of the organization must be in attendance in order to vote.

D. Impeachment

1. **An officer may be impeached for any of the following reasons**
 - a. Failure to execute prescribed duties.
 - b. Failure to uphold the constitutional requirements of this organization.
2. **Impeachment proceedings begin when a motion to impeach is seconded by the member of the Executive Board and carried by a simple majority vote.**

ARTICLE VII. QUORUM

Two-thirds of the members must be in attendance for all voting. A three-fourths vote of the total-voting members present is required for all decisions except when otherwise noted.

ARTICLE VIII. Advisor

A. QUALIFICATIONS

1. The advisor must be a faculty/staff member of either Applied Math or Math/Science Education Department of the University.
2. Recommendations from any member of the organization will be taken into consideration and voted upon. A two-thirds vote of members is required.

B. Duties

1. Must serve at least one school year, but may serve more.
2. Act as liaison between the organization and faculty of the Mathematics/Science Department.
3. Advise the organization on matters of official club business.
4. Must attend one meeting a month.

ARTICLE IX. Redistribution of Assets

In case of group disbanding, the members will be refunded their money.

ARTICLE X. ENACTMENT

This constitution for the Texas Omicron Chapter of Pi Mu Epsilon is hereby enacted on this 14th day of September in 2003.